

**Minutes of the Annual Council meeting held at the Memorial Hall
on Tuesday 2nd May 2017 at 7.00pm**

Present: Councillors: D Pankhurst (DP) Chairman, H Pankhurst (HP), G Sanderson (GS), M Coleman (MC), T Hogan (TH), P Lamont (PL), D Watts (DW), C Pollington (CP), R Hollman (RH)

Also present: Clerk C Hellen (CH), County Councillor A Davies (AD), District Councillor I Jenkins (IJ)

1. Apologies for absence: None

2. Disclosure of interests under the Council's Code of Conduct: None.

3. The minutes of the Council meeting held on 4th April 2017 were unanimously agreed.

4. Appointment of Officers

4.1 Appointment of Chairman It was proposed by GS and seconded by DW and unanimously agreed to appoint DP as Chairman of Peasmarsh Parish Council.

4.2 Appointment of Vice-Chairman It was proposed by GS and seconded by DW and unanimously agreed to appoint RH as Vice-Chairman of Peasmarsh Parish Council.

5. Appointments to committees or other bodies were unanimously agreed as follows:

5.1 Member with responsibility for planning applications and appointment to the housing working group – HP/PL/MC/TH/CP

5.2 Member with responsibility for maintenance issues – RH / DW

5.3 Member with responsibility for liaison with the local surgeries – HP

5.4 Appointment to the Recreation Ground committee - RH

5.5 Appointment to the Memorial Hall management committee – HP/DP

5.6 Member with responsibility for Police Liaison - PL

5.7 Appointment of internal auditor – Sally Sharp (proposed DW, seconded GS and unanimously agreed)

5.8 Member with responsibility for allotments – MC / TH

5.9 Council representative for East Sussex ALC AGM - PL

Declarations of acceptance of office were duly signed by the Parish Councillors.

6. Review of Standing Orders and Financial Regulations Standing Orders had been revised and agreed in August 2016 and the updated Financial Regulations were approved and signed.

7. Review of Assets Register RH advised that the noticeboard at the Recreation Ground should be added to the Assets Register. CH to do.

8. Review of insurance arrangements The annual insurance premium had been received from Zurich at a cost of £705.50, an increase of £42.85 on 2016/17. A quote from Norris & Fisher had been received for £587.23 and a quote from Aon was expected. It was agreed that CH would negotiate for a reduction in insurance cost and that Councillors approve the cost of insurance via email consensus. RH to look into PAT inspection for the Recreation Ground.

9. Confirm schedule of council meetings for the year The following schedule was agreed:

6th June; 4th July; 1st August; 5th September; 3rd October; 7th November; 5th December 2017;

2nd January 2018; 6th February 2018; 6th March 2018; 3rd April 2018

The meeting broke at 7.30pm for the Annual Parish Assembly to take place and resumed at 8.45pm

10. Community Matters and Issues

10.1 VAS and traffic calming DP reported that he and MC and TH had attended a meeting with AD and Nick Skelton (East Sussex Highways) on 12th April 2017 regarding the 30mph VAS purchase. Further information was awaited from Nick Skelton on the ESCC costings for the sign but it was likely that an independent contractor would be sought and ESCC would return the £6,000 donation to pay for the sign.

10.2 Village Sign CP reported that the manufacture of the village sign was continuing well and the wording for the plaque had been agreed. It was likely that the sign would be erected in the week of 29th June with an unveiling ceremony to follow, details to be confirmed at the June meeting. Concerns had been raised about the clearance room between the sign and the overhead cables at Brickfields. CH to check with UK Power Networks for advice.

10.3 Bus subsidy Councillors were in favour of subsidising the 313 bus service for a further six months if Beckley and Northiam PCs agreed to fund the service at their next meetings. Royal Assent

Signed:

Date:

had been granted to the Bus Bill on 27th April 2017 but the franchising option had been removed from the Bus Bill and would deter community transport from running rural bus routes.

10.4 The Maltings and HOPS Building Name Amicus Horizon had presented three possible names for the Maltings HOPS building (The Hop Garden, Hop Garden House, Corkwood House). Councillors recommended that the building be named 'Corkwood' to avoid confusion with 'The Old Hop Garden' in the same area.

10.5 Recreation Ground RH reported that a coffee morning had been held raising £85.00 and total fundraising for the Playspace was now: £2,444. RH had met several companies and the scheme was estimated at a cost of approx. £61,000 with VAT or £50,000 without VAT. Two other companies would also be providing quotes. This cost includes three pieces of adult exercise equipment. IJ reminded the PC that RDC had grant funds available for new equipment (not replacement) and GS said that Tesco's Bags for Life and Sports England's Community scheme were also keen to support this type of community facility. GS to send fundraising forms to CH.

10.6 Youth Sports Provision Bourne Sports Associates wished to run a two day sports training event on 31st May - 1st June 2017 and the PC agreed to subsidise children from Peasmarsch attending.

10.7 RALC feedback DP reported that Sussex Police had given a presentation on Speedwatch issues at the last RALC meeting and were keen to support local Speedwatch teams & send police to assist.

10.8 Site Allocations IJ confirmed that the recommendations from the consultation would be published in September 2017.

10.9 Oast Cottage CH reported that she had chased RDC's Planning Department for a reply to the PC's letter, sent in February 2017 but no reply had been received. MM is looking into this matter on behalf of nearby residents.

11. Reports and other items

11.1 Speedwatch Report PL reported that there had been no sessions in April and hoped to resume these at the end of May. It was proposed that a speed indicator device can be borrowed for a week at a time from East Sussex Highways and this was unanimously agreed. Use of the sign will enable counting of cars to take place by speedwatchers, whilst monitoring the effectiveness of such signs in reducing speed. PL had received confirmation from the police that persistent offenders recorded by Speedwatch teams will be taken seriously by police.

11.2 Clerk's Report Noted.

11.3 Memorial Hall Nothing to report.

11.4 Allotments A resident living close to Allotment Plots 1&2, which are not currently tenanted, had complained that the sites were overgrown and that rubbish had been left by the previous tenant. MC and TH agreed to clear the plots and DW offered to weed-kill the plots and continue to treat them on a regular basis. F Warren to be asked to dispose of the rubbish and to cut the allotment hedges once this clearance had taken place. Overhanging branches affecting these plots might also have to be removed. CH to report these actions to the resident.

11.5 ESCC Highways Reports A resident had complained that the road sign at Farleys Way was illegible. CH to report to RDC who are responsible for street signs and inform resident. Dog signs had been erected near the School Lane footpaths. The repairs to the 40mph VAS were still ongoing. The loose manhole cover in Main Street had been repaired.

11.6 Police Report Noted.

11.7 Footpaths Report It was reported that the stile near Pelsham, Dew Lane, Peasmarsch is in a bad state of repair. CH to report to Footpath Secretaries.

12. Financial Matters

12.1 Reports The monthly statement of receipts and payments, and budget comparison and bank reconciliation were received and unanimously approved, proposed HP, seconded CP, signed by PL.

12.2 Annual audit

12.2.1 It was agreed to appoint Sally Sharp as internal auditor and to receive the report of the internal auditor for the year ending 31.3.17 at the next meeting in June.

12.2.2 It was agreed to defer consideration of the annual statement of governance and refer the 2016/17 accounts for external audit to the June meeting.

12.2.3 The end of year balance sheet for 2016-17 was proposed by HP and seconded by DW and unanimously approved and the Chairman and Parish Clerk duly signed.

12.3 Payments The following payments were unanimously approved, proposed HP; seconded CP

12.3.1 Clerk's April pay and expenses: £408.60 (incl NALC salary increase from 1st April 2017)

Signed:

date:

- 12.3.2 Half yearly grant to Memorial Hall: £2,000.00
- 12.3.3 Half yearly grant to Recreation Ground: £2,000.00
- 12.3.4 SEW Ltd allotments water supply: £33.18
- 12.3.5 RDC dog waste collection: £280.80
- 12.3.6 D Pankhurst RALC travel expenses & stamps: £18.42
- 12.3.7 T Hogan Jubilee clips for dog signs: £10.50
- 12.3.8 Bourne Sports Associates: £105.00
- 12.3.9 Brownies hire of Memorial Hall, Oct 2016-Mar2017: £63.00

12.4 Receipts: None

13. Planning Matters

13.1 Applications: None.

13.2 Decisions:

Reference	Location	Proposal	Status
RR/2016/2201/P	Jempsons Jet Garage, Main Street, Peasmarsh TN31 6YD	Installation of ATM pod. Two anti ram raid bollards installed on concrete base. (Retrospective)	APPROVED CONDITIONAL

13.3 RR/2016/2215/P: Lyndhurst: Residents had expressed concern regarding work being undertaken on utility services and partitioning of the garden at Lyndhurst but it was confirmed that utility service work does not require planning permission.

14. Dates of forthcoming meetings

13.1 Council meeting 6th June 2017, Memorial Hall at 7:30pm

The meeting closed at 9.35pm

Signed:

date: