

**Minutes of the Council meeting held at the Memorial Hall
on Tuesday 6th June 2017 at 7.30pm**

Present: Councillors: D Pankhurst (DP) Chairman, H Pankhurst (HP), G Sanderson (GS), M Coleman (MC), P Lamont (PL), C Pollington (CP), R Hollman (RH)

Also present: Clerk C Hellen (CH), County Councillor A Davies (AD) and two members of the public.

1. Apologies for absence: T Hogan, D Watts, I Jenkins

2. Disclosure of interests under the Council's Code of Conduct: None.

3. The minutes of the Council meeting held on 2nd May 2017 were unanimously agreed subject to the addition of an enquiry regarding the property Lyndhurst.

Q.1 Members of the Public in Attendance wished to discuss issues under Agenda Item 6.5 and this item was taken next.

Members of the public enquired about progress with the proposed Play Space and RH confirmed that three quotes had been obtained and two quotes were awaited. The average cost was £60,000 and he was investigating the possibility of disability friendly equipment and ground surfaces. Recreation Ground meetings are held mid-week, once a month at 6.00pm and are usually advertised in the Pavilion and on Facebook or contact Linda Hollman for details. A ROSPA report is due to take place this month. Members of the public suggested that the existing equipment could be refurbished but RH explained that the equipment is 20 years old and is no longer fit for use. DP confirmed that the Parish Council was fully in support of the project and has earmarked a substantial sum to contribute to new equipment. The efforts made by local fundraisers were praised and it was noted that funding organisations are keen to see local support. Members of the public suggested a number of fundraising initiatives such as approaching businesses for donations, having stalls at the school fete, a firework display, voluntary help with painting fences and setting up a 'funds raised to date thermometer', all of which were welcomed by the PC. A fundraising fashion event will be held at the Memorial Hall in September. RH reported that Rye Bonfire Society has donated £300 to the Play Space project to be presented on 14th June 2017. It was also suggested that Bourne Sports Associates and local fundraisers might join forces for the children's sports sessions in August. Members of the public were thanked for attending and for their helpful contributions.

4. District & County Councillor Reports There was no District Councillor report. AD was congratulated on her re-election. AD reported that she was continuing her role on the Adult Social Care and Health Overview Scrutiny Committees for ESCC. An extra £31million has been assigned for new businesses or to expand new businesses over three years. Foster Care Fortnight had been held in May to encourage more foster parents to come forward. Southover Grange in Lewes has been refurbished as a venue for civil ceremonies.

5. Review of Code of Conduct and to confirm the Register of Interests The revised Code of Conduct was reviewed and following a minor amendment will be presented for approval at the next meeting. RDC had asked Councillors to confirm if their Register of Interests forms were up-to-date and these will be finalised at the next meeting.

6. Community Matters and Issues

6.1 VAS and traffic calming East Sussex Highways had reported that the faulty 40mph VAS would be repaired by the end of June, once staff had received training in rectifying faults. AD agreed to discuss this matter with ES Highways. Councillors considered a response from Nick Skelton (ESCC) regarding the installation of the 30mph VAS, this confirmed that the cost of the VAS would be £9,618.45 plus maintenance and decommissioning costs.

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Two quotes had been received from independent contractors. MessageMaker had quoted £2,385 excl VAT to purchase a 30mph solar-powered roundel sign, plus installation costs to be confirmed. Thermotor signs had quoted £2,325 excl VAT for a 45mm solar powered sign plus installation cost estimate of £2,000. Thermotor are based in West Sussex and supply signs for Brighton & Hove and other local councils. After discussion, it was proposed by CP and seconded by RH and unanimously agreed that the Parish Council would purchase a VAS from Thermotor, subject to confirmation of installation and maintenance costs and length of time to purchase and install. CH to inform N Skelton of the PC's decision.

- 6.2 Village Sign** Owing to a number of events occurring in the village on 1st July, it was agreed to postpone the village sign unveiling until 15th July 2017 at 11.00am. CP reported that she had seen photos of the sign in manufacture and it looked very well. CH reported that UK Power Networks had visited the installation site on 5th June 2017 and their report was awaited. It was agreed to invite Mr Whiteman, the Head of Peasmarsh Primary School and the village sign competition winners to unveil the sign. A plaque commemorating the unveiling would be added to the sign after the event.
- 6.3 Bus subsidy** CH reported that Beckley PC had agreed to subsidise the 313 bus service for a further six months and a response from Northiam PC was awaited.
- 6.4 The Maltings** PL reported that construction had started on the HOPS building and a large crane would be on site on 9th June 2017 and there would be extra traffic as a result.
- 6.5 Recreation Ground** (See Q1 above). RH reported that an electricity inspection had taken place at the Recreation Ground and the report was due. The invoice would be sent to the PC in order to be able to claim VAT. DP reported that he had drafted a funding application to RDC's Community Grants Scheme which he would distribute for comment. Other funding options included Awards for All and Tesco Bags for Life.
- 6.6 Youth Sports Provision Subsidy** Thirteen children from Peasmarsh had attended the May half-term sports session, which the PC would subsidise at a cost of £195. Bourne Sports Associates had agreed to donate £50 of this fee to the Play Space fund and the PC subsidy was, therefore, £145. The PC agreed to match fund this donation to the Play Space. The next sports sessions would be held in August.
- 6.7 Development and Site Allocations Local Plan** A decision is awaited in September.
- 6.8 Oast Cottage** A report was awaited from RDC on recent developments.
- 7. Reports and other items**
- 7.1 Speedwatch Report** PL reported that only 2 sessions had been held, 50 vehicles recorded, 47 correctly identified with 3 excessive speeders. 45 letters had been sent out with 2 pending. PL expressed concern as to whether the Speedwatch Team remained viable due to lack of volunteers. Speedwatchers can now check MOT and car tax are valid.
- 7.2 Clerk's Report (Noted) and Clerk's Post** DP reported that CH had been offered another post and was no longer able to continue her Parish Clerk duties. A job advert had been prepared and would be advertised through the Wealden Ad, Rother Clerks Network, SSALC and via Kent Clerks. CH to be main point of contact for applicants.
- 7.3 Memorial Hall** HP reported that the Rye 10 Race will generate some money for the Memorial Hall owing to the Peasmarsh marshals who assisted on the day. More people are needed to join the Memorial Hall Committee & the Annual Report is to be issued soon.
- 7.4 Allotments and disposal of garden waste** CH reported that rents for 9 plots for 2017-18 had now been received and plots 1 & 2 remained untenanted. It was agreed to ask F Warren if he would be prepared to cut hedges and overhanging trees around the allotments and clear rubbish and vegetation on plots 1 & 2. CH to inform nearby resident who had raised the issue of these untidy allotment plots. CH reported that a group of allotment holders had asked if it was possible to have a waste disposal scheme for large amounts of garden waste at the end of the growing season. RDC will not undertake this

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service which is only for residents. It was agreed to ask F Warren if he would be prepared to dispose of garden waste for allotment holders but the cost would have to be borne by allotment holders. CH to do.

7.5 Repairs and Maintenance Reports Nothing to report.

7.6 ESCC Highways Reports See 6.1 – Faulty 40mph VAS to be repaired by 30th June 2017.

7.7 Police Report Noted.

7.8 Footpaths Report No report received.

8. Financial Matters

8.1 Reports The monthly statement of receipts and payments, and budget comparison and bank reconciliation were received and unanimously approved, proposed HP, seconded CP, signed by PL.

8.2 Annual Audit

8.2.1 The report of the internal auditor for the year ending 31.3.17 was received.

8.2.2 The Annual Statement of Governance was proposed by CP and seconded by MC and unanimously agreed and signed by the Chairman and Parish Clerk.

8.2.3 The Annual Accounting Statements were proposed by CP and seconded by MC and unanimously agreed and signed by the Chairman and Parish Clerk and it was unanimously agreed to refer the 2016/17 accounts for external audit.

8.3 Payments The following payments were unanimously approved, proposed HP; seconded GS.

8.3.1 Clerk's May pay and expenses: £425.60

8.3.2 Zurich Annual Insurance payment: £545.79

8.3.3 S Sharp Internal Auditor: £65.00

8.3.4 Bourne Sports Associates: £145.00

8.4 Receipts

8.4.1 K Lovejoy Allotment rent: £15.00

9. Correspondence

9.1 Seafarers Day is to be held on 3rd September 2017 and an advert to be placed in the Peasmarsh Periodical for any Merchant Navy to contact the PC about this.

9.2 Peasmarsh Place invited the PC to attend its Open Day on Friday 16th June from 12-3pm.

10. Planning Matters

10.1 RDC Street & Property Approval: SNN0380-17 The proposed name Corkwood for the HOPS Building at the Maltings was unanimously approved.

10.2 Applications

Reference	Location	Proposal	Closing date for comments
RR/2017/1102/MA	The Maltings, Peasmarsh TN31 6ST	Minor amendment to planning permission RR/2016/4/P to allow change to lift shaft.	2-6-17 NOTED
RR/2017/1020/MA	Lyndhurst, Main Street, Peasmarsh TN31 6YA	Minor amendment to RR/2014/261/P to allow removal/relocation of roof lights & change ground floor windows to doors.	23-5-17 NOTED

10.3 Decisions

Reference	Location	Proposal	Status
RR/2017/454/P	Danastali, Main Street, Peasmarsh TN31 6UL	Proposed extension, alterations and garage conversion.	REFUSED

10.4 Appeals None.

10.5 RR/2016/2215/P: Lyndhurst: Residents had expressed concern regarding work being undertaken on utility services but it was confirmed that utility service work does not require planning permission. DP to discuss with IJ.

11. Dates of forthcoming meetings

11.1 Council meeting 4th July 2017, Memorial Hall at 7.30pm. (The meeting closed at 9.30pm)

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